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Central Iowa Workforce Development Board  
 Central Iowa CEO Board  
 JOINT QUARTERLY BOARD MEETING  
 Thursday, November 10, 2022 – 8:00 a.m. to 10:00 a.m.



In-Person: IowaWorks Center, 200 Army Post Road, Des Moines

OR

Join by Zoom: <https://us02web.zoom.us/j/85639230766?pwd=NXp2Yml2bTNWb0prQjBTQXo2MU5WQT09>

Meeting ID: 856 3923 0766 Passcode: 659672

## MINUTES

Agenda Item	Person Responsible	Status
<b>Welcome and Call to Order</b> <ul style="list-style-type: none"> <li>Recognition – Heather Garcia</li> </ul>	Steve Van Oort/ T. Waldmann-Williams	I
<b>Steve Van Oort called the meeting to order at 8:05 am.</b>		
<b>1. Consent Agenda</b> <u>Central Iowa CEO Board</u> <ul style="list-style-type: none"> <li>November 10, 2022, Agenda</li> <li>August 11, 2022, Minutes</li> </ul> <u>CIWDB</u> <ul style="list-style-type: none"> <li>November 10, 2022, Agenda</li> <li>August 11, 2022, Minutes</li> </ul>	Steve Van Oort  T. Waldmann-Williams	CEO: I/D/A  CIWDB I/D/A
<p><b>Attendance:</b>  <u>CEO Board:</u> Bill Zinnel, Mark Hanson, Kisha Jahner, Steve Van Oort, Lisa Heddens. <u>Absent:</u> Doug Cupples, Heather Stancil, Darren Heater.  <u>CIWD Board:</u> T Waldmann-Williams, Sara Bath, Kathleen Davis, Tom Hayes, Amy Landas, Tom Leners, Marcanne Lynch, Paula Martinez, Robin Pfalzgraf, Michelle Seibert, Stacy Sime, Sonia Sledge, Eric Sundermeyer, Pat Wells, and Matt Gaalaas. Board Staff, Executive Director, Eric Kress. <u>Absent:</u> Teri Vos, Rob Denson.  <u>Guests:</u> Heather Brooks, Cheryl Johnson, and Paul LaMunyon.</p> <p><u>CEOs:</u>                      Motion by Mark Hanson, <b>second</b> by Bill Zinnel to approve the November 10, 2022, Agenda, and the August 11, 2022, Minutes. <b>Ayes:</b> All. <b>Motion carried.</b></p> <p><u>CIWDB:</u>                      Motion by Paula Martinez, <b>second</b> by Pat Wells to approve the November 10, 2022, Agenda, and the August 11, 2022, Minutes. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<b>2. One-Stop-Operator Report</b> <ul style="list-style-type: none"> <li>One-Stop-Operations Report</li> <li>Service Provider Feedback</li> </ul>	Eric Kress	I/D
<b>3. Iowa Workforce Development</b> <ul style="list-style-type: none"> <li>Business Engagement Team Presentation</li> </ul>	Sherri Behrendt Tim Goodwin Michelle McNertney	I/D
<b>4. Board Member Updates</b> <u>CIWDB</u> <ul style="list-style-type: none"> <li>Introduction of Matthew Gaalaas – CIWDB Board</li> </ul>	T. Waldmann-Williams	CIWDB I/D

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<p><u>Central Iowa CEO Board</u></p> <ul style="list-style-type: none"> <li>Accept resignation of Jeff Vroman</li> <li>Board Member Nomination Needed</li> </ul>	Steve Van Oort	CEO: I/D/A
<p>Motion by Mark Hanson, second by Bill Zinnel to accept the resignation of Jeff Vroman from the Central Iowa Workforce Development Board. <b>Ayes: All. Motion carried.</b></p>		
<p><b>5. Board Committee Structure</b></p> <ul style="list-style-type: none"> <li>Local Workforce Board Composition</li> <li>Committee Rosters</li> <li>Committee Priorities</li> </ul>	Eric Kress	CIWDB I/D CEO: I/D
<p><b>6. Executive Committee</b></p> <p><u>CIWDB:</u></p> <ul style="list-style-type: none"> <li>One-Stop-Operator (OSO) Contract Cancelled CFI</li> <li>Key Communication - CFI</li> <li>Strategic Plan Request for Quote</li> <li>Employer of Record Service Update</li> </ul> <p><u>CEO Board:</u></p> <ul style="list-style-type: none"> <li>CEO Board Questions?</li> </ul>	T. Waldmann-Williams  Steve Van Oort	I/D/A I/D  I/D
<p><b>7. Finance Committee</b></p> <ul style="list-style-type: none"> <li>Financial Reports (October 2022) <ul style="list-style-type: none"> <li>CFI – Title I Programs</li> <li>CIWDB</li> <li>PY22 Budget Carryovers</li> </ul> </li> <li>Policy and Procedures Drafts</li> </ul>	Eric Kress	I/D I/D I/D I/D
<p><b>8. Planning &amp; Operations</b></p>	T. Waldmann-Williams	CIWDB I/D
<p><b>9. Youth Committee Report</b></p>	Paula Martinez	CIWDB I/D
<p><b>10. Disability Access Committee Report</b></p>	Marcanne Lynch	CIWDB I/D
<p><b>11. Next Steps</b></p> <ul style="list-style-type: none"> <li>Board Orientation</li> </ul> <p><u>CEO Board:</u></p> <ul style="list-style-type: none"> <li>One on One meetings with Eric</li> </ul>	Eric Kress	CIWDB I/D CEO: I/D
<p><b>12. Announcements</b></p> <p><u>Central Iowa CEO Board</u></p> <ul style="list-style-type: none"> <li>Subrecipient meeting with IWD – 11/16/22 - 12:30 to 3:30pm</li> </ul>	Steve Van Ort	CEO: I/D
<p><b>13. Adjournment</b></p>	Steve Van Oort T. Waldmann-Williams	CEO: I/D/A CIWDB I/D/A
<p><u>CIWDB:</u>  <b>Motion</b> by Pat Wells, <b>second</b> by Marcanne Lynch to adjourn the meeting.  <b>Ayes: All. Motion carried.</b>  <b>Meeting adjourned at 10:02 a.m.</b></p>		

Next Meeting: February 9, 2023

Mission – To build a quality workforce for today and tomorrow.