

# MINUTES

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Steve Van Oort/ T Waldmann-Williams	I
<ul> <li>1. Consent Agenda <ul> <li><u>Central Iowa CEO Board</u></li> <li>May 13, 2021 Agenda</li> <li>February 11, 2021 Minutes</li> </ul> </li> </ul>	Steve Van Oort	CEO: I/D/A
<ul> <li><u>CIWDB</u></li> <li>May 13, 2021 Agenda</li> <li>February 11, 2021 Meeting Minutes</li> </ul>	T Waldmann-Williams	CIWDB: I/D/A

Steve Van Oort and T Waldmann-Williams called the meeting to order at 7:31 a.m.

<u>CEO Attendance</u>: Doug Cupples, Mark Hanson, Lisa Heddens, Kisha Jahner, Bill Zinnel. <u>CEO Absent</u>: Darren Heater, Heather Stancil.

<u>CIWDB Attendance</u>: Sara Bath, Rob Denson, Tom Hayes, Amy Landas, Tom Leners, Marcanne Lynch, Paula Martinez, Larry McBurney, Robin Pfalzgraf, Michelle Rich, Stacy Sime, Eric Sundermeyer, Sailu Timbo, Scott Turczynski, Teri Vos, T Waldmann-Williams, Pat Wells. <u>CIWDB Absent</u>: Pat Brown, Leslie McCarthy, Jeff Vroman.

<u>Guests:</u> Mark Cooper, Jodi Spargur-Tate, Cheryl Johnson, Bri Steirer.

Board Support: Heather Garcia, Johnna Forbes, Taylor Williams.

#### Central Iowa CEO Board:

**Motion** by Kisha Jahner, **second** by Doug Cupples to approve the May 13, 2021 Agenda and February 11, 2021 minutes. **Ayes:** All. **Motion carried.** 

## CIWDB:

**Motion** by Scott Turczynski, **second** by Larry McBurney to approve the May 13, 2021 Agenda and February 11, 2021 minutes. **Ayes:** All. **Motion carried.** 

New Business and Committee Reports		
2. Contracts Ending 6/30/2021		
<ul> <li><u>CIWDB:</u></li> <li>Consider action to extend the Adult/Dislocated Worker</li> </ul>	T Waldmann-Williams	CIWDB:
Service Provider Contract with Children & Families of Iowa (CFI) through 6/30/2022.		I/D/A
<ul> <li>Consider action to extend the One-Stop Operator contract with Children &amp; Families of Iowa (CFI) through 6/30/2022.</li> </ul>		I/D/A

• Consider action to continue the Fiscal Agent Agreement with		I/D/A
the Polk County Auditor through 6/30/2022.		, ,
<u>Central Iowa CEO Board:</u>	Steve Van Oort	CEO:
<ul> <li>CEO review and possible action regarding the CIWDB</li> </ul>		I/D/A
Adult/Dislocated Worker Service Provider Contract, One-Stop		
Operator and Fiscal Agent Agreement actions.		

### CIWDB:

**Motion** by Rob Denson, **second** by Paula Martinez to extend the Adult and Dislocated Worker Service Provider Contract with Children & Families of Iowa (CFI) through to 6/30/2022. **Ayes:** All. **Motion carried**.

**Motion** by Paula Martinez, **second** by Sara Bath to extend the One-Stop Operator Contract with Children & Families of Iowa (CFI) through to 6/30/2022. **Ayes:** All. **Motion carried.** 

**Motion** by Paula Martinez, **second** by Pat Wells to extend the Fiscal Agent Agreement with the Polk County Auditor. **Ayes:** All. **Motion carried.** 

## Central Iowa CEO Board:

**Motion** by Doug Cupples, **second** by Bill Zinnel to affirm the CIWDB recommendations to extend the Adult and Dislocated Worker contract and One-Stop Operator contract with CFI to 6/30/2022 and to extend the contract with the Polk County Auditor as the Fiscal Agent. **Ayes:** All. **Motion carried.** 

2	Executive Director	Heather Caraia	
э.		Heather Garcia	I/D
	Local Plan Update		
4.	One-Stop Operator and MOU Updates	Brianna Steirer	I/D
5.	Executive Committee	T Waldmann-Williams	
	<u>CIWDB:</u>		CIWDB:
	FY22 Estimated Budget	Stacy Sime/Heather	I/D/A
	• Statewide Board Member Training – June 11, 2021	Heather Garcia	I/D/A
	recommendation to contribute up to \$5000 towards		
	expenses.		
	<u>CEO:</u>	Steve Van Oort	CEO:
	• CEO Review and possible action regarding the FY22 CIWDB		I/D/A
	Budget		
	CEO Review and possible action – Statewide Board Member		I/D/A
	Training – June 11, 2021 recommendation to contribute up to		
	\$5000 towards expenses.		

#### <u>CIWDB:</u>

Motion by Paula Martinez, second by Larry McBurney to accept the FY22 estimated budget as presented. Ayes: All. Motion carried.

**Motion** by Stacy Sime, **second** by Tom Leners contribute up to \$5000 toward expenses for the Statewide Board Member Training on June 11, 2021. **Ayes:** All. **Motion carried.** 

#### Central Iowa CEO Board:

Motion by Doug Cupples, second by Mark Hanson to affirm the CIWDB draft FY22 budget as presented. Ayes: All. Motion carried.

#### Central Iowa CEO Board:

**Motion** by Bill Zinnel, **second** by Lisa Heddens to affirm the CIWDB action to contribute up to \$5000 toward expenses for the Statewide Board Member Training on June 11, 2021. **Ayes:** All. **Motion carried**.

6.	Finance Committee	Stacy Sime	I/D
	Financial Reports	,	
	<ul> <li>CFI – Adult /Dislocated Worker</li> </ul>		
	<ul> <li>CFI – Youth/Young Adult</li> </ul>		
	✤ CIWDB		
	<ul> <li>Ticket to Work</li> </ul>		
7.	Planning & Operations	Larry McBurney	
	<u>CIWDB:</u>		CIWDB:
	Local Monitoring Policies		I/D/A
	CEO:	Steve Van Oort	CEO:
	CEO Review of CIWDB's monitoring policies action.		I/D/A

#### CIWDB:

Motion by Rob Denson, second by Pat wells to approve the local monitoring policies. Ayes: All. Motion carried.

#### Central Iowa CEO:

Motion by Bill Zinnel, second by Kisha Jahner to affirm the boards local monitoring policies. Ayes: All. Motion carried.

8. Youth Committee	Paula Martinez	I/D
9. Disability Access Committee	Leslie McCarthy	I/D
10. Core Partner Updates		
Title I Adult/Dislocated Worker	Jodi Spargur-Tate	I/D
<ul> <li>Title I Youth and Young Adult</li> </ul>	Jodi Spargur-Tate	I/D
<ul> <li>Title II Adult Education and Family Literacy</li> </ul>	Eric Sundermeyer	I/D
Title III Wagner-Peyser	Sara Bath	I/D
Title IV Vocational Rehabilitation	Ashley West	I/D
11. Announcements	All	I/D
12. Adjournment	Steve Van Oort	CEO:
		I/D/A
	T Waldmann-Williams	CIWDB: I/D/A

# Central Iowa CEO Board:

Motion by Lisa Heddens, second by Mark Hanson to adjourn the meeting. Ayes: All. Motion carried.

# CIWDB:

Motion by Tom Hayes, second by Tom Leners to adjourn the meeting. Ayes: All. Motion carried.

#### Meeting adjourned at 9:33 a.m.

Minutes by Johnna Forbes – Central Iowa Board Support