

Region 7 Disability Access Committee

Physical Accessibility Action Plan

3420 University Avenue, Waterloo, Iowa 50701
Conference Room D
2:30 p.m. – 3:30 p.m.

February 16, 2018

Present: Marissa Thornton (Transition Specialist Hawkeye Metro), Suzie Schlette (Team Lead Employment Services IowaWorks), Michael Howell (Rehabilitation Supervisor Iowa Vocational Services), Kayleen Symmonds (Inclusion Connection), Kim Kalkoff (Inclusion Connection)

Absent: Joe Wiegel (Iowa Department of the Blind)

A Physical Accessibility Assessments was completed at the 3420 University Avenue location (Workforce office, Conference Rooms throughout the building, Iowa Vocational Rehabilitation office, and Public Restrooms)

Corrections to the building should be prioritized as first, second, and third year priorities. Michael Howell does not believe the items are big ticket and would like to see a majority of them corrected within the first year.

Automatic door opener for the outside door at entrance 2 does not appear to be working properly. Someone should contact Rick with Building Maintenance to look at this. It is possible the switch has just been turned off.

A lot of the signs and buttons throughout the building indicating handicap accessibility (symbol of individual in wheelchair) are worn and need touching up. Can these be painted or repaired? Will they need to be replaced?

1.5 The van accessibility parking space is 10 feet wide, not the required 11 feet wide. Suggesting we reconfigure the parking spaces to accommodate a number of van accessible spaces. This would require painting the parking lines wider apart to make them van accessible. This is to accommodate vans that have ramps.

1.8 The slope of the accessible parking space and access aisles are greater than 1:48. Unsure how accurate this measure was. Suggestions include regrading the parking lot surface or relocating the handicap accessible parking spaces – this may raise issues with how far the spaces are from an entrance.

1.9 The van accessibility space does not adjoin an accessible route. Our handicapped accessible spaces are on an accessible route, but they are not van accessible – refer back to 1.5.

1.10 Not all handicapped signs were at least 60 inches about the ground. Suggest we install signs at the proper height.

1.11 The van accessibility parking spaces do not have a van accessibility sign. The spaces have a handicapped parking sign. Suggest we install signs that state they are van accessible after creating van accessible spaces.

1.35 One of the ramps did not extend at least 12 inches horizontally beyond the top and bottom of the ramp. Suggest we add handrail extensions or reconfigure handrails.

1.43 One of the doors in the back has a threshold of ½ inch, not ¼ inch. Suggest we remove or replace the threshold.

2.38 There are no raised braille letters or signs for the IVRS office or for the Workforce office. Suggest we install tactile signs.

2.38 The Workforce office sign is not mounted on the latch side of the wall. Suggest we relocate sign or add additional sign.

2.38 The baseline of the lowest character for the IVRS office sign is 67 and $\frac{3}{4}$ inches tall. 7 and $\frac{3}{4}$ inches too high. Suggest we relocate the sign to lower it.

2.45 The Workforce office door required 15 pounds of force to open which was much higher than the 5-pound maximum. Suggest we adjust the doors.

2.46 The door to the Workforce office took 2.6 seconds to close, not the minimum of 5 seconds required. Suggest we adjust the door closer.

2.47 In the IVRS office, the Job Club computer area had a path that was 35 inches wide, not the required 36 inches. Suggest we reconfigure the furniture to create a wider entrance/aisle to access the computer.

2.80 In the IVRS office, the clear floor space of the front counter is 9 inches and not the minimum of 17 inches required. Suggest we reconfigure the furniture to create appropriate floor space.

2.80 In the Workforce office, the accessibility length of the clear floor space under the counter/work station was 13 inches and not the 17 inches minimum requirement. Suggest moving the keyboard up to desk level instead of having it on the pull out tray under the desk. This will allow more knee clearance for those who use wheelchairs/scooters, etc.

3.5 The restroom signs are mounted on the doors and not the wall on the latch side of the door. The restrooms are located near entrance #3. Suggest we add additional signs indicating restroom location.

3.7 The restrooms are located near entrance #3. The front approach to the doors from inside the bathroom are only 53 inches and 51 inches deep, not the required 60 inches. Are there obstructions that can be cleared?

3.12 The restrooms are located near entrance #3. The women's bathroom door takes 4.5 seconds to close, and not the required 5 seconds. The men's bathroom door takes 3.5 seconds to close, and not the required 5 seconds. Suggest we adjust the door closer.

3.20 The coat hook in the men's bathroom at Workforce is 62.5 inches high and in the women's bathroom is 62 inches high. Both are higher than the 48 inches maximum height. Suggest we adjust the hooks or install new hooks.

3.26 The pipes below the lavatories in the men's and women's lavatories in the Workforce bathroom are not insulated. Suggest we install insulation or a cover panel.

3.34 The grab bar in the women's Workforce bathroom extends 22 inches on the open side of the toilet and not the required 24 inches. Suggest we relocate grab bar or install a longer grab bar.

3.44 In the Workforce bathrooms, there are no door pulls on either the men's or the women's handicapped accessible water closets. Suggest we install door pulls.

Suggestions will be given to the Regional Workforce Investment Board in order to grant approval for repairs.