

**Regional Workforce Development Board/  
Chief Elected Officials Meeting  
May 18, 2017  
5:00 p.m.**

**RWDB Present:** Kelly Hansen, Jennifer Breister, Eric Kingland, Art Jones, Denise Largent, Terri Ewers  
**RWDB Absent:** Cindy Harris, James Ackley, Julie Pralle  
**CEO Present:** Mark Smeby, Mike Stensrud, Joel Voaklander, Sis Grieman, Tim Latham,  
**CEO Absent:** Corey Eberling, Mark Kuhn  
**Ex Officio Members Present:** Hunter Callanan, Steve Faulkner), Sandra Leake, Marla Loecke, James Erb,  
**Staff:** Patti Hanson, Regional Director, Kristi Dunn, Acting Board Support, Melinda McGregor, IWD Business Services, Amy Markham, IVRS, Michael Hruska, WIOA Young Adult Program, Terry Schumaker, Dean Continuing Ed-NIACC,  
**Guests:** Ronee Slagel, IWD District Manager, Marla Loecke, IWD Operations Manager, Ben Humphrey, IWD Attorney, Carol Rayburn

**1.0 Welcome**

Kelly thanked everyone for attending and taking time out of their busy days and lives to be in attendance. Marla Loecke, IWD Operations Manager addresses the board to introduce Nicholas Foley and explained how she will not be taking the Oath tonight because of Nick's position now as the Region 2 Operations Manager, and that she will be solely over Region 1.

**2.0 Approval of May 18, 2017 Agenda and February 23, 2017 meeting minutes-**

**RWDB:** Motion-Ewers 2nd: Breister Vote: Unanimous

**CEOs:** Motion-Smeby 2nd: Latham Vote: Unanimous

**3.0 RWDB Discussion Items-Updates**

Board Support person update that Heather has resigned and Kris will be acting as Board Support until a new person can be hired.

Patti and Nick spoke about the Board Membership changes now with WIOA structure.

Kelly asked RWDB members to bring to the table the names of two possible RWDB candidates to build capacity and meet our Matrix requirements. Application will be sent out to Members so that they have to hand out to potential members.

**4.0 CEO Action Items-**

Oath of Office was given by Chairman Voaklander to Ex-Officious to grant voting position on board. Members taking Oath: Sandra Leake, Title II, Steven Faulkner, Title IV, Hunter Callanan, Economic Development

Approval of Applications: Sherry Becker, Business-NIVC Services and Nick Foley, Title III programs Operation Manager.

**CEOs:** Motion-Grieman 2nd: Latham Vote: Unanimous

## **5.0 Ben Humprey-IWD Attorney regarding Bylaws for Regional Boards**

- 5.1 Ben will provide the template that will be easy to adapt to each region's needs but yet still maintain some consistency within all of the State's regional boards.
- 5.2 Committees such as Partners and Youth Standing Committees will also need to be with in the Bylaws

## **6.0 Title 1 Program Updates-Patti Hanson WIOA Regional Director**

- 6.1 Sector Board Strategies
- 6.2 Workshop attendance
- 6.3 Career Fair Attendance-500 attendees
- 6.4 Ticket 2 Work update

## **7.0 Title II Program Updates-Sandra Leake, Adult Education and Literacy Coordinator**

- 7.1 2016-2017 Enrollment numbers; 313 Students served in the region, 239 were reportable. 35 HSED's to date with a graduation ceremony being held on the NIACC campus on May 31<sup>st</sup>.
- 7.2 4 staff attended a conference in Orlando, Florida
- 7.3 RFP update with a potential June 10, 2017 grant announcement.

## **8.0 Title III/ Program Updates-Nick Foley, Operations Manager**

- 8.1 2017 Wagner Peyser Updates and UI Rates
- 8.2 Initiatives-Apprenticeships-Potential at MITAS and finishing up the process for ZILGE's
- 8.3 Future Ready Iowa update
- 8.4 Map for District realignment effective July 1, 2017.

## **9.0 Title IV Program Updates-Steve Faulkner, IVRS Supervisor**

- 9.1 Great Collaboration in the Mason City Office
- 9.2 Summer High school activities
- 9.3 North IA Career Fair report-Melinda McGregor, Amy Markham and Mike Hruska

Kelly Hansen concluded the meeting with a call to action for current board members to please reach out to possible board membership nominees. Please reach out to them and gage what their interest level would be in being involved in the Workforce Development Board. We are looking for people in the business sector in the region, especially in Advanced Manufacturing and Healthcare. The possible nominee should be a person in an HR capacity or in Operations decision making.

Adjournment