

**Regional Workforce Development Board/  
Chief Elected Officials Meeting Minutes for  
December 14, 2017  
CEO's 1:00 pm  
RWDB 5:00 p.m.**

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**RWIB Present:** Kelly Hanson, Patsy "Denise" Largent, James Ackley, Sandra Leake, Hunter Callanan, Nick Foley, Jennifer Breister,

**RWIB Absent:** Arthur Jones, Julie Pralle, Cindy Harris, Terri Ewers, Steve Faulkner, Eric Kingland, Sherry Becker,

**CEOs Present:** Corey Eberling, Joel Voaklander, Sis Greiman, Tim Latham, Mark Smeby

**CEOs Absent:** Mike Stensrud, Mark Kuhn

**Ex Officio Members Present:** Sis Grieman, Mayor Jim Erb

**Staff:** Terry Schumaker, Patti Hanson, Kris Dunn

**Guests:** Amy Markham-IVRS in attendance; Ben Humphrey-IWD and Ronee Slagel-IWD attended via WEBX teleconference.

**1.0 Welcome**

**2.0 Action Items**

2.1 RWDB Approval of December 14, 2017 Agenda and September 14, 2017 meeting minutes

*Motion: Greiman Second: Largent Vote: Unanimous*

2.2 OneStop Certification-Completed Assessment-Separate Attachment

*Motion: Callanan Second: Ackley Vote: Unanimous*

2.3 CEO Approval of December 14, 2017 Agenda and September 14, 2017 meeting minutes

*Motion: Latham Second: Eberling Vote: Unanimous*

2.4 Oath of Office for Nick Foley, Region 2 IWD Operations Manager

2.5 OneStop Certification-Completed Assessment-Separate Attachment

*Motion: Smeby Second: Grieman Vote: Unanimous*

**3.0 Director's Announcements and Title 1 Updates**

3.1 Board Support duties moving forward~ following the most recent DOL review, we have been made aware

that the Board Support person cannot be a staff person who is paid by the Service Provider.

Since NIACC holds the provider contract for both Titles I and Title II; the Board will need to investigate other options to provide Board support. Possibly a Partner provider or a Title III or Title IV would be able to provide the Board Support...

### 3.2 Conflict of Interest Guidance

3.3 Conflict of Interest Policy and Signature page-Collected at the end of the meeting for record maintenance this year.

3.4 Title I Updates- Possible Realignment of regions following DOL review. Proposed map showing how this realignment could look was provided. Ben Humphrey, Attorney for IWD called in via WEBX to answer questions from the board pertaining to the proposed realignment, and how it will affect Region 2. \*\*See attached page with more at length minutes from that question and answer session.

### 3.5 Sector Board Updates

## 4.0 **Title II -Adult Education/Literacy Updates**

4.1 Enrollment Progress & HSED~ HSED Intensive will be held again at IowaWORKS in January 2018. Class will be held in the Lower classroom of IowaWORKS on Mon/Tues/Wed/Thurs from 8:30-11:30am from January 22-February 15, 2018.

4.2 Integrated Education and Training~ Production Welding and C.N.A. updates

## 5.0 **Title III- Wagner Peyser**

5.1 2017 Q 3 Wagner Peyser Report

5.2 Iowa Unemployment Rates by County Maps for October 2017

## 6.0 **Title IV-Iowa Vocational Rehabilitation Services Updates**

6.1 2017 Quarter 3 Report

6.2 NDEAM Event Flier from October 2017

6.3 Region 2 DAC Focus Group Report

6.4 Success Story report from Amy Markham

## 7.0 **Informational Items:**

7.1 PY2016 Program Quality Assurance Monitoring

7.2 Community Partners Meeting Minutes of October 3, 2017

7.3 Youth Standing Committee Agenda and Minutes of November 2, 2017

8.0 **Upcoming Meetings-**

~February 22, 2018 at Noon at Iowa *WORKS*; please  
bring your lunch with you if you would like

~May 17, 2018-(time to be determined)

## December 14, 2017 Board Meeting Minutes continued.

In September the DOL, Region 5 conducted a review of Iowa's implementation of the federal WIOA and their written report was provided to IWD with recommendations and mandates. The review has determined that Iowa must realign the service provider regions/areas to align with DOL mandates to best utilize the WIOA dollars.

IA has started a Regional Workforce Development realignment Committee whose most recent meeting was December 13, 2017.

### What are the objectives:

- Funding distributions
- How funds can be utilized
- What will local areas look like and just what will be the dollars needed to maintain
- OneStop Centers will be maintained; most satellite office will be maintained...other satellites such as Fort Madison and Webster City may not~

### Concerns:

- Will there be Office closures?
- How many staff and programs will be impacted?
- Rural Iowa access? Some of our more rural areas are already a long distance away from the OneStop centers and the internet service may not be a reliable option in their areas

### Results:

- Fewer local boards as regions will combine into larger service areas.
- Fewer Title 1 service providers; new RFP's will be necessary to choose a service provider for the new service areas.

### **Questions from the board for Ben:**

Mayor Erb

#### **What about the Skilled worker skills gap concern in rural Iowa?**

Ben:

IWD has the same concerns and are aware of the potential concerns for rural Iowans.

How do we maintain the local rural voice despite WIOA and DOL being a more urban service model?

Standing Committees of the current Board members to converse with the new boards after alignment are a possibility to maintain a voice for the patrons who live in rural areas.

Diversity will still be a necessary component of the area boards. There will still need to be the required components on each new area's board matrix.

The local boards will still be procuring the Title 1 services for the region and area thru a well written RFP to make sure those rural areas and voices .

Ben:

If it's realigned to 2 area, that is how many boards there will be. Standing committees will then be a crucial component to having the voices heard.

JR:

**What feasibility were used to come up with the proposed areas?**

Referencing the map with the 4 service area etc.

Ben;

Equal distribution for the labor force

3 labor market area

Commuting patterns

Membership at One stops, what is the distribution

Economic development areas

Distributions of fed funds for Title 1 services, fiscal agent costs and Board support costs

The 2 area map is

Labor force distribution

Jennifer

**What would the Board structure look like?**

WIOA board membership would stay the same; there is flexibility to grow the board to be larger than what we have in local areas

Geographic diversity both urban and rural in each area

Reference prior Membership structure requirements provided at a previous meeting stating what those requirements are under WIOA. Those information items can be attained again by reaching out to Ben via email.

Jennifer~

Would they be the same size for the larger areas?

Ben

It will be up to the CEOs to decide exactly how large the boards will be...most likely they will be larger. That will be a CEO decision~

Lunch time meeting~ Noon meeting with CEO's on the 22nd here at IowaWORKS

CEO's and Ben will be meeting about further scheduling for meetings.

Adjournment at 6:00pm

JR Ackley...Second Denise.....unanimous.