

## Disability Access Committee, Region 2

### Meeting Minutes – May 5, 2018

Present: Nick Foley, Sheila Stoeckel, Lisa Vance, Mary Ott, Sandra Leake, Amy Markham

Not Present: Joe Weigel, Patti Hanson, Heather Stubbe, Julie Kiger, Steve Faulkner.

2:00p – Call to order by Mary Ott.

Approval of the agenda, Sheila Stoeckel, Seconded by Lisa Vance – approved

Minutes approved from February 23, 2018 – Nick Foley, Seconded by Sandra Leake.

Accommodations form has not been used, missed opportunity with a Smart Start class accommodation request. Need to ensure all parties know about the accommodations request form.

Reviewed the new Accommodations Checklist for Deaf/HOH, Blind, and Learning Disabilities. Amy will complete the checklist in its entirety, but points reviewed and action steps identified today included:

- Deaf Services website is typically what is used and typically up to date. CART services typically not used, but the website will be provided by Lisa to Amy.
- Regarding what qualifies a person to be a Reader, Amy will touch base with Joe.
- IowaWORKS does not have a talking calculator, minimal Braille.
- Screen reader software is available but with software updates not being current, they are usually out of date. Lisa will be looking into NVDA free, for PC/MAC, typically easy instructions.
- Magnification is available for people – at least two believed to be in the building.
- Amy to check with Joe on what specifically Optical Readers are.
- Large print versions of materials are available.
- Handheld reader not specifically available; Reading pen not available.
- Color contrast is available at NIACC for Sandra; IowaWORKS does not have any.
- Writing aids are not at IowaWORKS; NIACC has some but will identify what items.
- Noise cancelling headset – IowaWORKS does not have specific noise canceling, but has large padded headphones; unsure if they are currently compatible. Amy will check on this with Mila.
- Note taker available, typically staff.
- Recorded texts, team believed this was an older question.
- Voice amplifiers, unsure if IowaWORKS has.
- Hand writing to staff options, discussed purchase of small white boards.

Other Business: Question was brought up wondering how often sites needed to be evaluated for accessibility purposes, Amy will check on this.

Motion to adjourn made by Lisa Vance, seconded by Nick Foley; meeting adjourned 3pm