



REGION 12 DISABILITY ACCESS COMMITTEE
Meeting Minutes January 4, 2019
(Approved 3/28/19)

Date: January 4, 2019

Location: IowaWORKS Greater Siouxland (Room 8), 2508 4th Street, Sioux City, IA 51101

Agenda:

1. Call to Order at 1:04 pm
2. Introductions/Role Call-Establish quorum- Attendance- Craig Levine, Marcia Rosacker, MacKenzie Reiling, Mindy Collins, and Shawn Fick Absent: Sandra Solis, Gloria Graves
3. Approval of Agenda- Marcia made a motion to approve the agenda and MacKenzie did a second.
4. Approval of Previous Meeting Minutes- (N/A for this meeting)
5. Discussion/Open Issues:

MacKenzie provided an overview of what the DAC purpose is and why we are meeting. The purpose is to look at serving all the population at the Workforce centers equally. We would serve as a board to hear any complaints about services or lack thereof, and be able to advocate for changes. Assuring our center is accessible for all. Additional information will be reviewed from Administrator Mitchell of IVRS about this committee.

A. Review the accommodation plan-

Mindy read through the Accommodation Plan that was updated in June. We reviewed the services listed on this plan and the purpose. We recognize there are still things that need to be accomplished such as looking IPAD apps, updating the IPADs, and looking at additional expenditures we may need at the workforce center. We were informed there may be some additional funds available to purchase some items from DEI if needed. We are making a priority list of what we need to look at first and how to accomplish it in hopes of making the workforce center more user-friendly.

B. Review checklist of action steps-

The checklist of action steps was reviewed and all steps were due by December of 2018. All of which have been completed. MacKenzie did a great job of completing these things prior to Mindy taking the supervisor position. We discussed the landlord report in making the building more accessible. Most of the steps have been completed that were needed. Any additional items will be prioritized by MacKenzie and followed up on.

C. Storage of minutes and access moving forward-

There is no shared area such as Google for the group to view the notes and documents. We will be sending any documents discussed via email moving forward. Minutes will be posted on the Region website. We decided to meet before Region Meetings moving forward and on a quarterly basis.

6. Committee Report: N/A
7. Public Report: N/A
8. Action Item:

We will review the IPAD, assure it is updated, and look into Apps needed and prices of those apps by next meeting. Will review timelines with the landlord on the accessibility of the building.

9. Schedule Next Meeting - Next meeting 3/28/19 at WITCC Board Room at 3:00 pm.

10. Adjournment- movement to adjourn- Marcia, 2nd- MacKenzie