

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

THURSDAY, DECEMBER 1, 2016
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Don Frese, Joe Oswald, Justin Shields, Susie Weinacht

RWDB Board Members Present: Wayne Frauenholtz, Mary Gudenkauf, Kristy Lyman, Patty Manuel, Steve Olson, Shelley Parbs, Julie Perez, Mark Schneider, Susie Weinacht

RWDB Board Members Absent: Marcel Kielkucki, Patrick Loeffler, Kim Painter

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Liya Fitzpatrick, Scott Mather, Holly Mateer

GUESTS: Ben Humphrey

The meeting was called to order by Chair Patty Manuel at 10:03 am. The RWDB board met quorum. The CEO board did not meet quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Steve Olson, Don Frese, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Julie Perez, Mark Schneider, motion approved.

Patty Manuel asked if there was any correspondence to share. There was none.

Patty Manuel asked if there were any member announcements. Mark Schneider asked that at a future board meeting we discuss working with persons with disabilities and if we should create a subcommittee for that area. Ben Humphrey remarked that information on forming a Disability Access Committee will be coming from the state. Holly Mateer could present at our next meeting. Carla Andorf shared that our region recently had a large layoff (over 450 employees) at IAC in Iowa City. We have eleven meetings scheduled to meet with the affected employees and will also be holding a job fair on December 7. Steve Olson discussed the MoneySmart program which concluded with 17 graduates.

Carla Andorf reviewed the WIA Training Provider application for Western Illinois University for their Supply Chain Management program. If approved, this will allow clients to receive WIA

funding for this program. Patty Manuel asked for a motion to approve the WIA Training Provider application. M/S/C, Julie Perez, Mark Schneider, motion approved.

Karen Friederich distributed the 2017 meeting schedule.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. We hosted an apprentice awareness event in November. They recently met with representatives from the Financial Services/Insurance/Customer Service sector board on how to work more with IowaWORKS.

Carla Andorf reviewed the Grants Report. The financials and enrollments were reviewed for the GAP, KPACE and JRWA programs.

Liya Fitzpatrick and Carla Andorf reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for September and October. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Business Services team and information on the state apprenticeship grant.

The Adult Education/Literacy report which highlights their performance metrics for the program was shared.

Holly Mateer reviewed the Vocational-Rehabilitation report. In our region, we had 356 successful outcomes for our clients in FY16.

Ben Humphrey, attorney with Iowa Workforce Development, gave a presentation on the WIOA board structure and shared handouts on the proposed new composition of our board members. His suggestion was to look at recruiting new business members from chambers of commerce, sector boards, and the Employers Council of Iowa group. Carla Andorf proposed that our next steps would be to have a committee meet in January to review these guidelines and make a recommendation at our January meeting on how to proceed.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Shelley Parbs, Don Frese, motion approved.

The meeting adjourned at 12:05 pm.

Upcoming Meetings:

RWDB, January 27, 2017, IowaWORKS