

	Region 10 WIOA Disability Access Committee Meeting- Minutes			
Date:	September 11, 2018			
Start Time:	1:30pm	End Time:	2:30PM	
Location:	Zoom/ Cedar Rapids Area Office		Recorder/Secretary:	Monica Brockway
Roll Call-	<p>Attendees: Monica Brockway (IVRS), Holly Mateer (IVRS), Jennifer Keaton (Intercultural Center) , Mark Schneider (Midland Prairie-Zoom) Jamie Phipps (IDB-Phone)</p> <p>Absent: Carlos Vega (IowaWORKS,) Kochell Ricklefs (IDB)</p>			

Time	Topic	Discussion Leader	Notes/ Description
1:30PM-1:40PM	Welcome & Introductions	All	
1:40PM-2:00PM	<p>Updates</p> <p>ADA Accessibility Study- Reviewed with new recommendations for Cedar Rapids One Stop – No questions on this.</p> <p>Kirkwood Community College Satellite Offices slated to be re-audited No questions on this.</p> <p>Co-location/Merger of Iowa City IVRS and IowaWORKS offices postponed indefinitely due to budget constraints related to high construction estimate received. No questions on this.</p> <p>10/8 – Region 10 WIOA staff in-service- "Inclusive Services for Persons who identify as HOH or Hearing Impaired." - 8:15AM – 3:30pm @ Iowa Hall, Kirkwood.</p> <ul style="list-style-type: none"> • Discussion on format and specifics regarding presentation logistics and format. • Holly -will create survey monkey to gain feedback from staff on training. 	Monica/ Holly	https://zoom.us/j/186591602

	<ul style="list-style-type: none"> • Jennifer -will highlight In-Service presentation at October DAC meeting <p>10/31- National Disability Employment Awareness Event @ Eastdale Plaza (Iowa City) 8am-10am –</p> <ul style="list-style-type: none"> • Discuss on availability and access of interpreter for attendees, CR event in planning stages. Share flyer with DAC team to assist in spreading event info. 		
<p>2:00PM - 3:00PM</p>	<p>Disability Access Committee Structure Discussion</p> <p>Vision and Guidance from State</p> <ul style="list-style-type: none"> • Discuss e-mail from Page Easton, Discuss purpose of DAC to focus on local needs, with intent to drive action and increase disability awareness and quality of service delivery for PWD's . <p>Action and Next Steps / Brainstorming Discussion-</p> <ul style="list-style-type: none"> • Explore utilization of TTW funds to access ECI meetings. • Offer Video Phone (VRI) & Telecommunications of Iowa resources and provide exposure training to Business Community to increase awareness on accommodation options for Deaf/HOH populations. • Offer Lunch & Learn trainings to Business Community on AT accommodations. • Continue to discuss transition focused outreach and service delivery models that create opportunity for high school students and provide tools for seamless transition to work. • Continue to increase staff awareness and comfort level serving PWD via In-service training and refreshers, & Create Resource Manual "cheat sheet" for WIOA OneStop staff to aid in accessing various disability specific accommodations. <p>Expand DAC membership to community members/ business leaders- recommendations on balance of diverse members and representatives.</p>	<p>All</p>	

	<ul style="list-style-type: none"> • Carlos- Work with IowaWORKS Business Service Representatives (BSR Team) to spread disability outreach/ message and recruit business partners. • Monica- Will leverage assistance from IVRS Business Specialist (Melissa Copeland-Silver) to identify business partner and extend membership to serve on DAC. • Monica- Will contact Leah Donald (Access2Independence) and extend membership offer to represent Region as the Independent Living Service Provider. • Contact representative from local government entity (City of North Liberty) to serve as "Labor Union Rep" and gain insight and perspective of disability access and needs. <p>Priority a planning- Discuss timeline of actions that serve persons with disabilities.</p> <p>Frequency of contact : set schedule for FY19</p> <p>What's Next?</p> <ul style="list-style-type: none"> • Group agreed on Quarterly Meeting Schedule, Beginning November 2018. Meetings will be held at the CRAO or via Zoom on the First Tuesday of the month, from 1:30 -2:30pm <p>Upcoming Meetings:</p> <p>Tuesday 11/6/18 @ 1:30pm- 2:30pm Tuesday 02/6/19 @ 1:30pm- 2:30pm Tuesday 05/08/19 @ 1:30pm- 2:30pm Tuesday 08/07/19 @ 1:30pm- 2:30pm</p>		
3:00-3:30PM	Wrap Up	All	