

REGION I
Regional Workforce Development Board/CEO
EXECUTIVE BOARD MEETING only

Workforce Innovation & Opportunity Act (WIOA)
“Workforce Partners – Helping Iowa Work”

Wednesday, July 6, 2016 – 1:00 PM – 3:00 PM

Call in:

Dial: 1-866-685-1580

Code: 0009990556#

AGENDA

CALL TO ORDER

1. Welcome/Introductions – Les Askelson, Chair at 1:05
2. Roll Call/ Call for Quorum – Penny Ingles (Keystone AEA)
Those present were: Les Askelson, Ron Koppes, Candace Drahn, Darrell Dolf and Gary Bowden.
Others present were: Fern Rissman, Ron Axtell, Marla Loecke, Jamie Phipps, and Ben Humphreys.

It was noted that quorum was present.

Humphreys, an attorney for Iowa Workforce Development, introduced himself. Working with his paralegal to get many of the processes worked out. They are also developing a “help sheet” for those with electronic assistance devices. I-Works case management system will be replaced in the next 12 to 18 months to help with tracking and making referrals to other agencies. Updating archival process. State board must be changed to have the itemized structure of the Workforce Innovation and Opportunity Act.

WORK SESSION discussion with Ben Humphrey (IWD Attorney):

3. Current Board membership - grandfathered board structure
4. New WIOA Board membership – must be a majority business representation, 20% representing the workforce. Rep from Wagner-Peyser, 1 Adult education literacy program rep, 1 rehabilitation act program rep, 1 rep from an institution of higher education providing workforce investment activities, can also have representatives from community based organizations who are providing workforce services. Need to have reps from in-demand/growing industries
5. New WIOA Committee(s) structure
6. How to Transition

Discussion

- Those present had not heard that Title 1 service providers needed to be on the board.
 - Humphreys confirmed that they probably had not and handed out a draft of the Local Workforce Development Board Membership Criteria. After reading the material, it was determined that since UERPC and ECI are COG’s they would not fit the criteria under workforce system representatives, 4.4. However, both COGs would fit under 4.5.
- Suggested starting point – how many business reps do we have as that’s where the majority needs to be. What is the best structure for Region 1?

- Is everyone a voting member? Yes. Law has been amended and you can add ex-officio members. Humphreys encouraged having city and county officials and school elected officials on the board.
- Apprenticeship discussion – to change the perception of what they are – get schools interested by helping them learn more. How do we structure that to help spend the state dollars and Title 1 enrollments by reaching those kids with barriers including young adults in foster care? Include working with DHS in order to help serve to young adults in foster care.
- Does the new board structure still need to have a balance with political structure? – Yes – there will be meetings down the road to discuss appointments by the legislature.
- New structure – 1 nominee for every vacancy – if you have any issues with this, contact Humphreys. A person still needs to fill out a form and have it sent in in order to be appointed. Discussion on conflict of interest.
- Board Support – conflict of interest – Iowa Code CEO definition includes community college directors which is in conflict with Workforce Innovation and Opportunity Act.
- Potential of 2 or 3 boards to enter into a 28E agreement for board support- could help with administration budget. Consolidating regions for administrative reasons – allows you to leverage your money.
- How are you going to make your meetings electronically accessible? – Will be in the discussion for upcoming voting of bi-laws.
- Boards are Title 1 focused – potentially Wagner-Peyser. Can board support staff be a part of the infrastructure shared cost? Board support report to the chair of the board.
- Standing committees – must be chaired by board member. Recommendations will be coming out once the state board makes a determination
- Rissman discussed the handout of the current grandfathered board handout. Rissman also discussed WIOA requirements on an excel handout with the breakout of members needed.
- Is the board interested in transitioning its structure now or down the road?
 - Will make this an agenda item of discussion for the July meeting.
 - Look at the in-demand occupations – healthcare, advanced manufacturing and IT – members need to be higher up in the business. Humphreys encouraged the board to do the transition but to allow the board enough time to meet the required structure.
 - Whether or not the board transition, the business requirements must be met. Encourage to get a Union Apprenticeship Rep on the board as this is a major focus of the state.
 - Need to learn who the business trade association members are as they are who should be giving the board recommendations. If you know someone who meets the requirements, please go through the proper channels to get the recommendation. Boards need to be out there and engaging in the community.
 - If the board decides not to transition, the members could still be working behind the scenes to get people on board as it's not always easy to get members on board and transition July 1, 2017.

Ex-officios do not have to be equal political party but it would be a good practice to try and keep it equal. Discussion of political party as people can switch and it can make it difficult to find members to represent on the board – it is not a federal law but it is a state law. Governor's office will grant a 1 nominee vacancy.

Members of the board would like to see the political affiliation requirement to be removed – feel that if that is removed, it will be easier to fill vacancies and make transition much smoother.

- Suggestion – work towards transitioning the board structure by July 1, 2017.
- As the regions transition, can directors and managers have a meeting in Des Moines regarding to positions on the board change to discuss voting/non-voting issues.
- Working on putting together board webinars, packets and additional information to keep everyone on the same page.
- Status of the Bi-laws – redone by the end August.
- Next board meeting July 26.
- Motion to Adjourn at 2:40 – Phipps, Drahn