

**REGION I
CEO BOARD
MEETING/ Minutes**

**Workforce Innovation & Opportunity Act (WIOA)
“Workforce Partners – Helping Iowa Work”**

**Monday, Nov 7th, 2016 – 1:00 PM – 2:00 PM
Conference call only**

Call in:

Dial: 1-866-685-1580

Code: 0009990556#

AGENDA with Minutes

CALL TO ORDER

1. Welcome– Darrel Dolf, Chair
CEO chair Darrel Dolf thanked John Anderson as it’s his final meeting and wished everyone luck with tomorrow’s election.

2. Roll Call/ Call for Quorum – Penny Ingles (Keystone AEA)
Those present via conference call: Darrel Dolf, John Anderson, Gary Bowden, Jay Wickham, John Beard, Dan Byrnes
Others present: Fern Rissman, Ron Axtell, Marla Loecke, Ashley Goltz

It was noted that a quorum present.

CEO BOARD DISCUSSION AND ACTION

3. Consider Approval of Agenda –Darrel
Dolf called for a motion to approve the agenda:
Motion: Anderson; Second: Beard; All in favor

4. Approval of CEO of July 26, 2016 minutes – Darrel
Dolf called for a motion to approve the CEO board minutes from July 26, 2016
Motion: Beard; Second: Bowden; All in favor

5. Approval of RWDB/CEO Executive Board Meeting Sept 7 2016 – Darrel
Rissman discussed the Keystone AEA contract of \$2,500.00 for the year and \$27.81/hour to Ingles and the annual report for PY 15.
Motion: Bowden; Second: Byrnes; All in favor

6. Approval of Local Service Plan Modification – Darrel
Rissman discussed three changes that need to be approved:
- attached Title 1 and 3 performance goals for PY 16 and 17 – submitted to DOL, accepted locally
 - Support service and training policy – change language for mileage traveled to be determine on a case by case basis
 - Local service plan – adding two assessments

Motion: Beard; Second: Anderson; All in favor

7. Approval of WIOA/CEO Board budget – Darrel

Rissman discussed the budget - carry over amount of \$87.68 – budget amount would be \$3,000.00 from July 1, 2016 to June 30, 2017 – total would be \$3,087.68. This amount includes AEA costs, travel costs and other costs as needed. Rissman noted that money could add to the budget if needed.

Motion; Beard; Second: Bowden; All in favor

8. Approval of new board structure – Darrel

Rissman discussed the new board structure. It will increase the amount of members but will also include agency members such as Fern, Ron, Jamie, Jeanne, Gisella and Marla. Board members will be required to be the chair of the sub committees; this will allow agency members to be the chair as well.

Dolf asked for a motion to move to the new board structure:

Motion: Beard; Second: Anderson; All in favor

FLOOR ITEMS/CLOSURE

9. Next Meetings – next meeting will be January 24, 2017

Dolf reiterated his thanks to Anderson for his commitment to the board and everyone else did so as well.

10. Adjournment at 1:17 pm

Motion: Bowden; Second: Beard; All in favor

Minutes taken by Ashley Goltz