

**REGION 7
Regional Workforce Development Board**

MEETING MINUTES

Thursday, September 27, 2018 – 4:00 p.m. – 5:00 p.m.

Cedar Valley IowaWorks

3420 University Ave.

Waterloo, IA

Workforce Investment Board

Representing

Present

Deborah Collett	Business Chair Executive Committee
Janis Cramer	Labor
Kelly Flege	Higher Education
Jeff Frost	K-12 Official
Debra Hodges-Harmon	Employment Services Executive Committee
Mike Howell	Vocational Rehabilitation
Sandy Jensen	Adult Education Representative
Linda Laylin	Business, Vice Chair Executive Committee
Lisa Lorenzen	Labor
Clayton Ohrt	Ex-Official County Elected
Chris Parker	Joint Labor/Management & Business

Other Category

Dustin Brocka	Associate Workforce Development Director
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Chris Hannan

Workforce Development Director

Andy Trower

Operations Manager

Absent

Keaghan Brunscheon

Lauren Call

Jim Denholm

Rachel Faust

Stefanie Hartel

Jamie Kramer

Richard McBurney

Karla Organist

Aaron Sauerbrei

Kochell Weber-Ricklefs

Mike Witt

Amber Youngblut

1. Welcome

4:06 pm brought to order by Deborah Collett.

2. Review and Act

2.1 9/27/18 Agenda and June 28 Minutes

Deborah motioned to approved minutes of June 28 notes and agenda.

Kelly Flege Moved, Debra Hodges-Harmon 2nd. Motion carried.

All Approved. None Opposed. Motion Approved.

3. Directors Announcements

3.1 Grant approved and awarded to HCC for \$10,000.00 from IWD for Pre-Apprenticeship Development. Grant has not been contracted yet. \$579.70 rolled over from the RWDB budget from last year. Chris suggested bumping back up to \$1,000 dollars like similar years. Board action would be required. No action taken. Board budget remains at \$579.70 for the year.

4. System Report

Chris Hannan states that it has been busy in the center. Last few weeks flow has slowed down. Performance will be released in next couple weeks. Feds programming report is due by end of month. No red flags. Financial monitoring were also no red flags.

OCWEN program gave out additional funding from mass layoff. No new OCWEN folks in last 2-3 months. Expected to serve 200 people we have served 204.

Ticket to Work disability incentive payments (for the 3rd straight year); Waterloo has been the leader in ticket payments in Iowa.

Introduction of Janna Umfleet hired through the VISTA program. Application has been granted for Full Time Employee's (FTE) for three years. Each FTE is for one year. Including business and getting sector board for advanced manufacturing.

Mike Howell announced disability access report has been submitted. Most bullet points have been addressed. Slope in parking lot and bathroom access is slightly off. The bathrooms at far door entrance are accessible, but doors and measurements are slightly off. It would take a complete re-design to make them completely accessible. Far bathrooms down the hall would need new door openers installed. Suggestions went on to WIOA people in DSM. Committee will review accommodations for people with different disabilities such as learning disability, blind, deaf, etc. They may review and make suggestions. Going through the report was a good way to get a handle on what we are doing and what we can provide as a partnered center. No further action until we hear back.

Sandy Jensen shared that WIOA Adult Education and literature included in the pkt. These are adults who need to finish diploma and/or people who need to learn English as a 2nd language. IBEST 1st class this fall on business applications class. This is a pilot program.

This fall CNA and CNC can start pending student enrollment. Refer to pie chart for info related to enrollment. Refugees from the Congo area is new group for whom they are serving. Most students are employed, but honestly under-employed.

Four new options for HS diploma. Sandy reviewed options please refer to report.

All area community colleges are offering option 1, but will be trying to work on options 2-4.

Working to make sure all is in place to be able to offer. It's in the works, but will be applying to be offered. Working on VISTA grants.

Sandy reported that Van G. Miller awarded money to help with cost on construction on the new building. Construction due to end by end of 2018, opened to public January 2019. Ribbon cutting will be sometime at end of January or beginning of February. Invite only ribbon cutting, and later there will be open to the public review of new facilities.

Debra Hodges-Harmon and Andy Trower reported. Future Ready Iowa Summit is November 18th. Future ready Iowa registration is 123/250 now for enrollment. Register by going to futurereadyiowa.gov. Categories covered to be reviewed and presented on. Shared partners, community, business, and higher ed. to attend. 8 am-3pm, lunch and breakfast provided. Andy reviewed notes and updates of registered apprenticeships.

More events to come.

Engage Empower and Act conference. Debra working with them to plan and organize. October is National Disability Employment awareness month. October 25th HCC is hosting Dr. Robert Stensrud at Tama Hall on HCC campus. Reviewing among other things businesses who hire people with disabilities and how they are succeeding. Please register for that as well. Resource Job Fair went well at Payne Church. Started the collaboration with the Boys and Girls Club. IWD coming down and providing services in the summer. Also helping with pre-job training with the students. Jennifer Grey is helping bring businesses to talk with the kids.

5. Realignment

August workforce meeting will be tabled until after November elections. Department of Labor to submit waivers until after they have heard from them. No decision likely to be made until after the first of the year.

Mike to make comment for report on working together with IA WORKS and WIOA collaboration to work together. Not 191 employed, it's now 216 employed. Waterloo IVRS is #1 office to lead in success of employment.

6. Subcommittee Reports

6.1 Operations- Sandy Jensen shared that they have met twice since last board meeting. Organized October 8 for next Joint Professional Development Day. Working on how to continue to work together and be more efficient. Committee to meet next week to plan for day.

6.2 Youth- Jeff Frost spoke about IVRS to host Dr. Stensrud. IVRS is having issues with hiring students in Waterloo schools but need to still be considered in HS to be hired. To do job, they cannot repeal IEP to get hired, before graduation. Catch 22 Waterloo will get dinged if students in HS for a 5th year, so Waterloo schools has to graduate or else they get dinged for graduation rate. If they

don't graduate, they can't get in IVRS. Dept. of Ed and Iowa should allow certain groups during graduation rate. This makes no sense, but needs to be addressed on legislative level. Waterloo career center phase 2 has been completed. There will be (as a start) nine distinct pathway programs. This will allow kids to find a career pathway before going to two or four year college. Renovation expected to be done June 20th, 2019. Will be able to house up 18, will start with 14 programs.

7. Review and Act Items

7.1 Ticket to Work Fiscal Agent Annual Designation- Appoint fiscal \$79,000.00 needs to be paid. Board needs to approve and sign for money to be accepted.

7.2 Joe Weigel no longer representing, Kochell Weber-Ricklefs with be taking his place.

Deborah Collett motioned to authorize the annual designation and approve update of standing committee membership. Janis Cramer moved, Clayton Ohrt 2nd.

All Approved. None Opposed. Motion Approved. All in favor, motion carries.

8. Informational Items

8.1 Chris talked about UNI CUE and the workshop will be hosting there. Human services providers and staff. Refer to flier shared. System of Support Workshop 10/26/18

8.2 Engage, Empower, Act- 10/12/2018

8.3 Expungement Clinic 10/11/2018, deadline for registration. Registration is rather low. Will only host one more next year.

8.4 National Disability Employment Awareness Month Event- 10/25/2018

8.5 FRI: Cedar Valley- 11/13/2018

8.6 New Options for Earning a High School Equivalency Diploma

Chris added that HCC was doing Trucking with the troops again. Vets or family of vets. Program lapsed and the new program reappeared and were again granted \$100,000.00. Intention is to train customers for free. The grant is ready to go and waiting to be used family members of vets. It's meant to be very flexible. Can include about 15 people (this includes appreciation). Last year grant was two years and we did 30 vets only one of them was a family member. Takes six weeks to get through training. Covers cost of all costs included into the employment or education. Intended so no vets benefits will be used to obtain education. The grant started right as it was awarded this week. We are up and running. We have 12 months to get 15 people.

9. Next meeting is November 15. Was moved so it would not fall on Thanksgiving.

Deborah Collett asked if anything else up for discussion.

Deborah Collett motioned to adjourn.

Clayton moved, Lisa Lorenzen 2nd.

All Approved. None Opposed. Motion Approved.

Meeting commenced at 4:51 pm.

Respectfully submitted by Sara Spieker