

**REGION 7  
E.C. RWDB  
Meeting Minutes**

August 17, 2017  
IowaWORKS, Conference Room D  
12:00 p.m. – 12:30 p.m.  
Conference Call

**Workforce Investment Board**

**Present**

Deborah Collett	Business
Linda Laylin	Business
Reid Koenig	Business
Butch Kelly	Business
Mike Howell	WIOA Title IV Vocational Rehabilitation
Debra Hodges-Harmon	Business Services

**Other Category**

Chris Hannan	WIOA Title I
Dustin Brocka	WIOA Title I
Andy Trower	WIOA Title III Wagner-Peyser

**Call to Order**

Chris Hannan, Hawkeye Community College Workforce Development Director, made the call to order and commenced the meeting at 12:02 p.m.

**Approval of Agenda and Minutes of May 18, 2017 Meeting**

Deborah Collett moved to approve the minutes of the July 27, 2017 RWDB meeting. Linda Laylin seconded. All approved. None opposed. Motion approved.

**RWDB Application**

Application for Jeff Frost was presented. He is employed by the Waterloo School District. Linda Laylin moved to approve Jeff Frost for this position. Deb Collett seconded. All approved. None opposed. Motion carried.

**Ticket to Work Fiscal Agent Designation Discussion**

Hawkeye Community College has been the Fiscal Agent for some time. They will be acting as Fiscal Agent for the Ticket to Work funds for Region 7. Debra Hodges-Harmon moved that Hawkeye Community College be the Fiscal Agent for the Ticket to Work funds. Butch Kelly seconded. All approved. None opposed. Motion approved.

**Upcoming Meeting Dates for RWDB Full Meeting**

September 28, 2017 and November 16, 2017

**Adjournment**

Linda Laylin moved to adjourn the meeting and Butch Kelly seconded. All approved. None opposed. Motion approved. The meeting ended at 12:10 p.m.