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|  | Region \_\_ Disability Access Committee**Physical Accessibility Report** |
| Date: June 28, 2017 |

# Background:

* The State Workforce Development Board established a Disability Access Committee to lead a Statewide Disability Access Initiative to:
	+ 1. Ensure that Iowa’s one-stop delivery system meets all accessibility requirements for individuals with disabilities under the Iowa Civil Rights Act of 1965, as amended; the Americans with Disabilities Act of 1990, as amended; and the Workforce Innovation and Opportunity Act.
		2. Increase accessibility for individuals with disabilities to the programs, services, and activities of Iowa’s one-stop delivery system.
		3. Continuously improve for individuals with disabilities the provision of services within the one-stop delivery system.
		4. Improve opportunities for individuals with disabilities in competitive integrated employment.
	+ The Disability Access Committee used the 2010 ADA Checklist for Existing Facilities (available online at www.ADAchecklist.org) to perform a physical accessibility assessment on \_\_\_\_\_\_\_\_\_\_\_\_, 2017 of the facility located at:

Street Address

City, Iowa ZIP

* This report contains the barriers identified by the Disability Access Committee during its physical accessibility assessment.
* This report’s findings are organized according to the ADA accessibility priorities identified in the Department of Justice Title III regulations, which are equally applicable to state and local government entities:
	1. Approach & Entrance
	2. Goods & Services
	3. Toilet Rooms
	4. Additional Access

# Approach & Entrance

## An accessible route from site arrival points and an accessible entrance should be provided for everyone.

## There should be at least one route from all site arrival points that does not require the use of stairs.

## Site arrival points include: parking, passenger loading zones, public sidewalks, and public transportation stops.

### Parking.

The Disability Access Committee identified the following barriers in sections 1.2–1.12 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 1.2 |
| Description: | There is not enough accessible parking space. The facility has 28 total public parking spots, but only one accessible parking space when it should have two. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 1.3 |
| Description: | A van accessible space must be at least 11 feet wide with an aisle that’s at least 5 feet wide. The facility does not have a van accessible parking space that’s at least 11 feet wide. The facility does not have a van accessible parking space with an aisle that’s at least 5 feet wide. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Exterior Accessible Route.

The Disability Access Committee identified the following barriers in sections 1.13–1.18 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Curb Ramps.

The Disability Access Committee identified the following barriers in sections 1.19–1.24 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Exterior Ramps.

The Disability Access Committee identified the following barriers in sections 1.25–1.36 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Entrance(s).

The Disability Access Committee identified the following barriers in sections 1.37–1.49 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 1.\_ |
| Description: | Highlight this text and type a barrier description here. |

#  Access to Goods & Services

## The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.

### Accessible Entrance(s).

The Disability Access Committee identified the following barriers in section 2.1 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Interior Accessible Route.

The Disability Access Committee identified the following barriers in sections 2.2–2.9 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Interior Ramps.

The Disability Access Committee identified the following barriers in sections 2.10–2.21 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Elevators.

The Disability Access Committee identified the following barriers in sections 2.22–2.31 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| Barrier A |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Platform Lifts.

The Disability Access Committee identified the following barriers in sections 2.32–2.37 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Signs.

The Disability Access Committee identified the following barriers in sections 2.38–2.39 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Interior Doors.

The Disability Access Committee identified the following barriers in sections 2.40–2.46 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Rooms & Spaces.

The Disability Access Committee identified the following barriers in sections 2.47–2.49 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Controls.

The Disability Access Committee identified the following barriers in sections 2.50–2.51 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Seating & Benches.

The Disability Access Committee identified the following barriers in sections 2.52–2.69 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Sales and Service Counters.

The Disability Access Committee identified the following barriers in sections 2.76–2.80 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 2.\_ |
| Description: | Highlight this text and type a barrier description here. |

# Toilet Rooms

## When toilet rooms are open to the public they should be accessible to people with disabilities.

### Toilet Rooms.

The Disability Access Committee identified the following barriers in sections 3.1–3.3 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Accessible Route.

The Disability Access Committee identified the following barriers in section 3.4 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Signs at Toilet Rooms.

The Disability Access Committee identified the following barriers in section 3.5 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Entrance.

The Disability Access Committee identified the following barriers in sections 3.6–3.15 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

### In the Toilet Room.

The Disability Access Committee identified the following barriers in sections 3.16–3.20 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Lavatories.

The Disability Access Committee identified the following barriers in sections 3.21–3.27 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Soap Dispensers & Hand Dryers.

The Disability Access Committee identified the following barriers in sections 3.28–3.29 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Water Closets in Single-User Toilet Rooms & Compartments (Stalls).

The Disability Access Committee identified the following barriers in sections 3.30–3.40 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Stalls.

The Disability Access Committee identified the following barriers in sections 3.41–3.50 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 3.\_ |
| Description: | Highlight this text and type a barrier description here. |

# Additional Access

## Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.

### Drinking Fountains.

The Disability Access Committee identified the following barriers in sections 4.1–4.9 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Public Telephones.

The Disability Access Committee identified the following barriers in sections 4.10–4.19 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

### Fire Alarm Systems.

The Disability Access Committee identified the following barriers in section 4.20 of the ADA Checklist for Existing Facilities:

|  |
| --- |
| 1. Barrier A
 |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier B |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

|  |
| --- |
| Barrier C |
| ADA Checklist Section: | 4.\_ |
| Description: | Highlight this text and type a barrier description here. |

# Authors

This report was written by:

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		2. Author Name, Iowa Department for the Blind
		3. Author Name, Iowa Workforce Development
		4. Author Name, Name of Entity, WIOA Title II Eligible Provider

# Approval by Disability Access Committee

This report was approved by the Disability Access Committee for submission to the Local Workforce Development Board on \_\_\_\_\_\_\_\_\_\_, 2017.

# Adoption by the Local Workforce Development Board

This report was adopted by the Local Workforce Development Board on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2017.

# Submission to the State Disability Access Committee

This report was submitted to the State Disability Access Committee on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2017.